

**MONROEVILLE HIGH SCHOOL
COLLEGE DAY PARENT PERMISSION FORM**

Student:

This form must be filled out completely and signed by your parent and presented to the Guidance Counselor **one week** before your college visit.

Name of Student _____

College to be visited _____

Address of College _____

Date of visit _____ Time of visit _____ to _____

Mode of transportation _____ If automobile, name of driver _____

To be signed by student:

I understand that I am responsible for all school work missed on the above date. This work will be made up in advance unless the teacher sets other plans.

Student's signature

To be signed by parent:

My son/daughter has permission to visit the above college.

Parent's signature

To be signed by principal:

Principal

To be signed by Guidance Counselor:

Guidance Counselor signature

The pupil should make up as much of the work to be missed as possible before departure. The initiative for securing assignments from teachers rests with the pupil and parents. It is then the responsibility of the student to accomplish the work to be covered. Final evaluation of the work covered will rest with the regular teacher.

Teacher should sign only after arrangements for school work missed have been completed.

Period

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

COLLEGE VISIT VERIFICATION FORM

In accordance with the guidelines set forth in the "Attendance Policy" section of the Monroeville High School Student/Parent Handbook, students attending college visits are required to provide the following information:

1. Name of college and the person with whom you met.
2. Signature of the person on this form.
3. Telephone number of that person.

THIS FORM IS TO BE RETURNED TO THE MAIN OFFICE IMMEDIATELY UPON YOUR RETURN TO SCHOOL. FAILURE TO MEET THESE GUIDELINES WILL RESULT IN AN UNEXCUSED ABSENCE.

Student Name

Date

Print name of College/school

Location

Signature of School Official

Title

Phone Number

IF POSSIBLE, PLEASE ATTACH A COPY OF THE SCHOOL OFFICIAL'S BUSINESS CARD.